SPERRY®

Purchasing Quality Clauses

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Purpose

To describe the specific policies and requirements to which Sperry suppliers must adhere in order to meet Sperry Quality Standards.

Requirements

1. **Quality Management System (QMS):** Suppliers can have, where applicable, a documented QMS compliant with ISO 9001 or equivalent.

    a. Suppliers providing **special processes** must validate these processes.

    - **Special processes** are defined as processes that, due to their nature, cannot be fully verified by subsequent inspection or testing of the final product. The quality of the process can only be confirmed through the control of process parameters and the qualification of personnel performing the process. In other words, these are processes where defects or nonconformities may not be visible or detectable in the finished product, so the process itself must be controlled to ensure the desired outcome.

2. **Certification:** Provide evidence of ISO 9001 or equivalent certification, where applicable, from a recognized body, maintained throughout the contract.

3. **Nonconforming Product/Service:** Implement procedures to identify, control, and prevent delivery of nonconforming products/services. Document and report nonconformities; implement corrective actions.

4. **Audit, Inspection and Testing:** Grant access for buyer audits, inspections, and testing to ensure compliance. Provide necessary documentation and support.

5. **Change Control**: Notify the buyer of any changes which may affect quality. Obtain buyer approval before implementing changes and be prepared to submit samples of updated work for testing.

6. **Records and Documentation:** Maintain records and documentation related to product/service quality. Make them available upon request.

7. **Supplier Performance Evaluation**: The buyer reserves the right to assess performance based on criteria such as on-time delivery and product quality.

8. **Subcontracting:** Notify the buyer before subcontracting; ensure subcontractors meet the required quality standards.

9. **Continuous Improvement**: Demonstrate commitment to improving QMS and processes. Implement corrective actions and suggest improvements.

10. **Training and Awareness:** Provide job-specific training on quality, regulatory requirements, and consequences of nonconformity to relevant personnel.

11. **Compliance**: Adhere to Sperry's Supplier Code of Conduct.

Commodity Specific Requirements

1. **Custom Engineered/Contract Manufactured Product**: Maintain identification and revision status of specifications, drawings, and technical data. Use the latest revision unless specified otherwise

2. **Special Processes:** Perform special processes (e.g., NDT) using qualified personnel

3. **Calibration Services Providers:** Maintain certification to ISO 17025 or equivalent standards. Provide "As Found" and "As Left" reports. Use NIST-traceable Calibration Standards.

4. **Raw Material Providers**
   a. Provide original Mill Certs and Test Reports for materials with no shelf-life requirements.

   b. For materials with shelf-life requirements, include cure/manufacturing dates, expiration dates, and storage requirements. Obtain consent for materials with less than 75% shelf life.

Related Documentation

SOP-11 Purchasing and Receiving